



FILE COPY

**CERTIFICATE OF INCORPORATION
OF A
PRIVATE LIMITED COMPANY**

Company No. 446497

The Registrar of Companies for Scotland hereby certifies that

**WEST CALDER AND HARBURN COMMUNITY
DEVELOPMENT TRUST LTD**

is this day incorporated under the Companies Act 2006 as a private company, that the company is limited by guarantee, and the situation of its registered office is in Scotland

Given at Companies House on **2nd April 2013**



NSC446497P



Companies House



**THE OFFICIAL SEAL OF THE
REGISTRAR OF COMPANIES**

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PLEASE RETAIN IT FOR YOUR RECORDS**
Please ensure all charity trustees are aware of this document

Your charitable objects are:

of life for the persons for whom the facilities or activities are primarily intended

M – the advancement of environmental protection

The company has been formed to benefit the community of West Calder and Harburn which comprises the postcode unit(s) set out in the appendix with full post code references (“the Community”) with the following objects:

(a) To advance citizenship and/or community development (including the promotion of civic responsibility and the promotion of the voluntary sector and/or the effectiveness or efficiency of charities).

(b) To provide within the Community recreational facilities, or organise recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.

(c) To advance environmental protection and improvement in the Community through the provision, maintenance and/or improvement of public open space and other public amenities and other environmental and regeneration projects (but subject to appropriate safeguards to ensure that the public benefits so arising clearly outweigh any private benefit thereby conferred on private landowners)

(d) To advance heritage and/ or preserve, for the benefit of the general public, the historical, architectural and constructional

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Dr Robert Pooley
West Calder and Harburn Community
Development Trust Ltd
6 Harburn
West Calder
West Lothian
EH55 8RP

Your ref:
Our ref: RS/STA/13-0172

08 April 2013

Dear Dr Pooley

Decision on your application to become a charity

I am pleased to tell you that the Office of the Scottish Charity Regulator (OSCR) is satisfied that your organisation meets the charity test, and has entered it in the Scottish Charity Register. This means it now has charitable status under the Charities and Trustee Investment (Scotland) Act 2005.

The details of your charity's entry in the Register are set out below.
Please check these details and let us know of any errors.

Your charity's registered name is:	West Calder and Harburn Community Development Trust Ltd
Your charity number is:	SC043914
Your charity was registered on:	08 April 2013
Your principal contact address is:	6 Harburn West Calder West Lothian EH55 8RP
	Charity Trustee's home address
Your charitable purposes are:	F - the advancement of citizenship or community development G - the advancement of the arts, heritage, culture or science I - the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions

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Andrew Hain
Charities Team Case Officer
01382 346882
andrew.hain@oscr.org.uk

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heritage that may exist in and around the Community in buildings (including any structure or erection, and any part of a building as so defined) of particular beauty or historical, architectural or constructional interest.

Your charity's accounting reference date is:

30/04

Charity trustees' duties and responsibilities

The charity trustees of **West Calder and Harburn Community Development Trust** are jointly responsible for running the charity and managing its assets. By law they must do certain things, such as the following:

Publicise its charitable status and provide information to the public: you must let people know that West Calder and Harburn Community Development Trust is a charity by including its charity name and charity number on its literature, emails and web pages, and also on documents issued by a third party on the charity's behalf. You have six months from the date of this letter to comply with the duty to publicise the charity's status. You must also supply a copy of your accounts and constitution to anyone who asks for them. You can find full details of these duties on our website in the section on charity trustees' duties.

- Annual monitoring: every year, you must provide information to us about the activities of your charity, and by law we must monitor all charities on the Register. Your charity must fill in an Annual Return form and send this to us along with its accounts. You can find out more about preparing your accounts and reporting to us on our website www.oscr.org.uk.
- Making changes to the charity: you need to get our consent before taking certain actions, and must tell us about certain decisions you have taken. You can find out when and how to do this on the 'Making changes to your charity' section on our website.

Your charity may be able to claim some forms of tax relief. The enclosed leaflet from HM Revenue & Customs provides more detail. Please note that OSCR does not deal with tax matters.

Please distribute this letter and the enclosed introductory leaflet on 'Being a charity in Scotland' to all your charity trustees. You can contact us at info@oscr.org.uk or on 01382 220446 if you have any questions.

Yours sincerely